



SUMMERLAND CHRISTIAN COLLEGE

APPLICATION FOR ADMISSION

(Please complete all sections and sign overleaf)

ACCEPTANCE AT THE COLLEGE IS STRICTLY SUBJECT TO INTERVIEW

OFFICE USE ONLY

DATE REC'D:
RECEIPT #:
PRINCIPAL:
BURSAR:
REGISTRATION #:

A NON-REFUNDABLE ENROLMENT FEE OF \$100 IS PAYABLE WITH THIS APPLICATION

STUDENT DETAILS

Surname of student: _____ Male / Female (please circle)

Given names: _____

Date of birth: ____/____/____ Commencing in Year Level: _____ in Term: ____ of Year: ____
(eg Transition to K, Year 7, Year 10)

Is the student of Aboriginal / Torres Strait Islander Origin? YES / NO (please circle)

What is the child's country of birth? _____

Does the student have a language background other than English? YES / NO Language: _____

PARENT / GUARDIAN DETAILS

Mother's Name: _____ Father's Name: _____
(If divorced, separated or guardians, please attach details of custody arrangements or guardianship.)

Home Address: _____ P. Code: _____

Postal address (if different): _____ P. Code: _____

NOTE: Fees are to be invoiced to above? (Please tick.)

YES OTHER: _____

MOTHER

Occupation*: _____

Business Name: _____

Telephone No. (Home): _____

Telephone No. (Bus): _____

Mobile Phone No.: _____

Email: _____

Marital Status: _____
(eg single, married, separated, divorced)

Do you live with child: YES / NO (please circle)

Highest Level of Education*: _____
(eg School Certificate, TAFE, University degree)

FATHER

Occupation*: _____

Business Name: _____

Telephone No. (Home): _____

Telephone No. (Bus): _____

Mobile Phone No.: _____

Email: _____

Marital Status: _____
(eg single, married, separated, divorced)

Do you live with child: YES / NO (please circle)

Highest Level of Education*: _____
(eg School Certificate, TAFE, University degree)

EMERGENCY CONTACT

* Information required by the Australian Government

Name: _____ Relationship to Child: _____ Ph. #: _____

CHURCH DETAILS

Church affiliation of Parents/Guardians: _____

MINISTER'S CERTIFICATION

I hereby certify that the above named family are regular members of our local congregation.

continued

Minister's Name: _____ Church: _____

Minister's Signature: _____ Date: _____
(Further comments are welcome, and may be attached in a sealed envelope or communicated to the Principal.)

EDUCATION HISTORY

Current School: _____ Year Level: _____

School Address: _____

When application is being made for entry within 12 months, a copy of the most recent school report should be enclosed.

INTERESTS

In which of the following extra-curricular activities has the student participated? (Give details.)

Music - Vocal: _____ Instrumental: _____ (Indicate instrument)

Sport _____

Community / Christian _____

MEDICAL

Family Doctor: _____ Ph. No.: _____

I give permission for the school to administer paracetamol to my child when deemed appropriate – YES / NO

IMMUNISATION STATUS

Is the student immunised*? YES / NO (please circle) **An immunisation certificate must be obtained for the school.**

*This refers to the NSW Health Dept definition of "immunised". If **homoeopathically** immunised, please circle NO.

FURTHER FAMILY DETAILS

No. of children in family: _____ Birth order of applicant: _____ (If custody arrangements apply, please attach details.)

OTHER SCHOOL-AGED CHILDREN IN FAMILY

Name: _____ Age: _____ School attending: _____

Next of Kin* Name: _____ Relationship to Child: _____

(*NOT someone living with you.)

Address: _____ Phone: _____

How did you first hear about our school? (please tick) Phonebook Advertisement – type? _____

Friend Church Noticeboard Other _____

AGREEMENT

I agree to uphold and support the educational ministry of Summerland Christian College in the following ways by:

Please initial alongside each of the following statements to indicate that you are prepared to abide by them.

- Accepting the "Conditions for Continued Enrolment" (attached) and accepting that these may be amended with notice by the School Board. _____
- Accepting that my child's enrolment is on a one month probationary basis which may be extended if needed, and that this probationary enrolment may be ended at the discretion of the College during this period. _____
- Agreeing to pay school fees via regular Direct Debit and pay any collections costs that are incurred due to a failure to pay. _____
- Accepting that enrolment is on a year-to-year basis. _____
- Giving a term's notice in writing before removal of my child/ren from the school (or paying fees in lieu). _____
- Agreeing to pay the extra costs necessary for excursions, incursions, camps and other extra curricular activities as advised. _____
- Encouraging my child/ren in the completion of any homework or assignments, and ensuring permission slips are returned punctually for school activities. _____
- Ensuring that my child carefully fulfils uniform requirements. _____
- Cooperating with the school in disciplinary matters, and upholding the school in its disciplinary stance in any discussion at home. _____
- Communicating directly with the school staff (rather than with others) in matters of concern or problem. _____
- Praying for the success of the school in its ministry of helping to train our most precious heritage - our children. _____
- Being personally supportive and respectful of the Christian ethos and practices of the College as based on the CSA Statement of Faith. _____

Signatures of **both** Parents / Guardians: _____

Date: _____

continued 

ADDITIONAL STUDENT INFORMATION

CHRISTIAN DEVELOPMENT

Has your child make a commitment to the Lord Jesus Christ? YES / NO / UNSURE (please circle)

Which of the following does he / she regularly attend? (please tick)

Worship Services Sunday School Youth Group

Other (give details): _____

ACADEMIC DEVELOPMENT

If no report is available, please summarise development:

EMOTIONAL DEVELOPMENT

Would you say emotional development is normal? If not give details.

DISABILITIES eg intellectual disability, physical disability, behaviour disorder, autism (give details).

Does the child suffer from any incapacity that would affect learning? Hearing Sight Muscular / skeletal

Does the child follow a special diet?

Is the child allergic to: any medicine or drug - insect stings -
other substance - _____

Does the child suffer from: asthma - epilepsy - diabetes -

Are there any other facts the school should know? If yes, please give details:

PLEASE NOTIFY THE COLLEGE IMMEDIATELY IF ANY CHANGES OR ADDITIONS NEED TO BE MADE TO THE ABOVE INFORMATION.

LEARNING DIFFICULTIES (give details)

Has the child received: * special education? YES / NO * specialist services? YES / NO

Does the child have ADD or ADHD? YES / NO
(Attention Deficit Disorder / Attention Deficit Hyperactive Disorder)

Is English language tuition needed? YES / NO

PASTORAL CARE AND BEHAVIOUR MANAGEMENT

Has the child been suspended in the last 12 months? YES / NO

Has the child been expelled from a previous school? YES / NO

Has the child been placed on an individual management plan by a previous school? YES / NO

continued 

CONDITIONS FOR CONTINUED ENROLMENT

For a student to be eligible to continue to be enrolled at Summerland Christian College, the College executive and Board must be satisfied that:

- ◆ The student and their family are maintaining their **full support** for the **Christian philosophy and ethos** of the College;
- ◆ The family and student are meeting the requirements outlined on the **original enrolment agreement** e.g. Uniform compliance, fee payment, following communication procedures;
- ◆ The student participates fully in all extra-curricula activities arranged by the College, including, but not limited to: athletics, swimming and cross country **carnivals, awards nights** and performance nights (if taking a CAPA elective) and **marching with the College in the annual ANZAC March** in Lismore (unless granted an exemption by the College for a valid reason eg out of Lismore on a family vacation, or marching with another organisation);
- ◆ Students are expected to **participate in all excursions and camps** unless granted an exemption by the Principal for compelling reasons.
- ◆ The family acknowledges that if they choose to **withdraw their child** from the College, a **minimum of ten weeks written notice** must be given, or, if ten weeks written notice is not received, then a full term's fee must be paid in lieu of notice when removing the student from the College;
- ◆ The lifestyle of the student and/or family **does not conflict with the Christian values** of the College;
- ◆ The **activities** of the student and/or family are not likely to bring **significant criticism** upon the College, or **create disharmony or distress**, for either staff, students or the College community;
- ◆ The continued enrolment of the student is **not disadvantaging the College or harming its reputation**;
- ◆ The **student's behaviour and attitudes** are such that it does not unduly interfere with the **ongoing physical safety, spiritual and emotional wellbeing** of other students in the school;
- ◆ The student is maintaining **acceptable standards of behaviour, attendance, respect** for staff and **effort** in all aspects of College life;
- ◆ The **relationship** between the student and /or family, and the College **has not deteriorated** to the point where, in the opinion of the College executive, **irreconcilable differences exist**;
- ◆ There is **strong acceptance** by the student and the family of the **authority of the College in organisational, educational and disciplinary matters and other College matters.**

If, following careful consideration of the evidence, a decision is made by the school executive that a student should not be enrolled for any of the above reasons; the family will be informed that the student has been excluded, along with an explanation. If the family of the student wishes to question the exclusion, an appeal against the decision, in writing, may be lodged with the School Board within seven (7) days of the date of notification of the exclusion. After the written response from the family is received, the Board will then make a final decision, giving due consideration to the matters at hand and the merits of the case. The results of the appeal will then be conveyed in writing to the family in question.

In future, changes may be made to the Conditions for Continued Enrolment at the absolute discretion of the College Board, and notification of the changes will appear in the College Newsletter for two consecutive publications.

I have read and accept the "Conditions for Continued Enrolment".

COLLECTION OF FAMILY BACKGROUND INFORMATION

Information for parents

If you are a parent* of a child at school in Australia, you can expect to be asked questions by the Government about your family background. Every school across the nation - no matter whether it is an independent, government or Catholic school - will ask the same set of questions.

QUESTIONS TO BE ASKED OF PARENTS

- the gender of your child
- the Indigenous status of your child
- your occupation (in very broad terms)
- your educational qualifications (also in very broad terms)
- your child's country of birth, and the main language spoken at home by your child and yourself

Your responses to these questions will be linked to your child's results in national student testing. This will help identify the factors which influence how well children perform at school. All students in Years 3, 5, 7 and 9 are assessed annually in literacy and numeracy. A sample of students in Years 6 and 10 is assessed every three years in science, information and communication technology, and civics and citizenship education. The results of these assessments are reported annually in the **National Report on Schooling in Australia** published by the Ministerial Council on Education, Employment, Training and Youth Affairs (for more information: www.mceetya.edu.au/).

SUPPORTING AUSTRALIA'S NATIONAL GOALS FOR SCHOOLING

Australia's Ministers for Education (state and territory and Commonwealth) have all signed up for what is called the *National Goals for Schooling in the Twenty-First Century*. The main objective of the *National Goals* is to ensure that young people achieve a high standard of education at school. Ministers have undertaken to better inform the Australian public, and especially parents, on progress in achieving this objective.

It is important that how well a student does at school should not depend on factors such as whether the student is male or female, the language spoken at home, ethnicity, religion or disability. A student's socioeconomic background or geographic location also should not be a factor.

For more information on the *National Goals*, go to <http://www.mceetya.edu.au>.

* This includes guardians of school children.

BETTER INFORMATION GATHERING

Because family background information will be collected in a consistent way, it will be possible in future to report results for these different categories of students – male/female students, Indigenous students, students whose parents speak a language other than English at home etc. (Currently, the reporting covers overall results in each state and territory for each school year group being assessed.)

Information about individual student results and backgrounds will be processed in a way that protects the privacy of each student, but will help the Australian community – including governments, education authorities, schools and parents – to take more informed action to improve student success.

PROTECTION OF YOUR FAMILY'S PRIVACY

All schools have comprehensive confidentiality and security policies and procedures for the collection and handling of personal information. Schools are required to have such policies to conform with privacy laws throughout Australia.

No information that would reasonably identify an individual student will be reported publicly. The only information published will be state and territory summaries.

If you have specific concerns about privacy, please talk to us at the school.

Student Privacy

On occasions, student information - such as academic and sporting achievements, pupil activities, images (eg photographs), work samples and other news - is published in school newsletters, local newspapers, promotional material and on our website.

If you do NOT agree to your child being involved in this way, you must advise us now by signing below.



➔ **I DO NOT wish my child's image, work or achievements to be used by the school for the purposes of publicity or promotion.**

Signed: _____ Date: _____

CONDITIONAL DIRECT DEBIT REQUEST

By signing this document, I/we authorise **Summerland Christian Life Centre Limited – School** (ABN 65 001 562 509), Debit User Number 120147, the Debit User, to debit my/our account, detailed in the Schedule below, with any amount, through the Direct Debit System which I/we must pay when due under the arrangement between us and in accordance with the College's Direct Debit Policy.

This authority is to remain in force until the Final Payment Date specified or further notice if no Final Payment Date is specified.

The Schedule

Financial Institution Name _____

Address _____

Account Title _____

BSB Number

--	--	--

 -

--	--	--

Account Number

--	--	--	--	--	--	--	--	--	--

Maximum Debit Amount \$ _____

Frequency Of Debits _____

First Payment Date _____

Final Payment Date _____

Customer Signature

Date: ____ / ____ / ____

NOTE: Those who take advantage of the direct debit option will notice that their fees are charged annually in one lump sum at the beginning of each year.

COMPUTER POLICY/STUDENT CONTRACT

Summerland Christian College is committed to the academic development of students. To help achieve this goal, access to computers and the WWW is available.

The following is a list of procedures and conditions that need to be followed when using the college internet/intranet:

- 1) Computers not to be used by students without **direct teacher/Librarian supervision**.
- 2) All students are given a personal log on and email. For security reasons **passwords are not to be shared**. (See Mr. Kemsley if password is misplaced or lost.)
- 3) Non educational web sites (eg **external chat sites, Facebook, blogs**) are not to be accessed from the school network at any time.
- 4) The school e-mail site **must be** used for all correspondence - other web mail or personal e-mail sites are not to be accessed from the school network.
- 5) **Downloading and uploading** of programs (without permission) or misuse of the internet/intranet will be followed up with disciplinary action.
- 6) Only sites **directly** related to work set by teachers are to be accessed.
- 7) The **sharing of copyrighted materials** (eg music, movies, games) via any means using the school network (eg Point to Point, BitTorrent) is not to occur and may result in legal action.
- 8) **Computers are not to be used** by students out of normal school hours or without direct supervision.
- 9) **Non-task related programs** are not to be running in the background (eg music, internet games).
- 10) Any **damage or problems** that may occur must be reported to the supervising teacher.
- 11) **Mobile phones and external storage devices** (eg. i-mate, mp3, external hard drives, memory sticks) are not to be connected to a computer without teacher permission. Any downloading or uploading from such devices must be for school related tasks. Teachers retain the right to inspect content of external storage devices.

Note: The internet is one of the many resources available for the gathering of information, not the only resource. Information may not always be 100% reliable. Always reference a site when using information in assignments.

I have read and agree to abide by the above Computer Policy.

Student Name (Print): _____ Student signature: _____ Year: _____

Parent/Guardian Signature: _____ Date: _____

DUE BACK: _____

Note: Logon will be suspended after this date if contract is not returned.



SUMMERLAND CHRISTIAN COLLEGE

Providing Interdenominational Christian Education
PRIMARY & SECONDARY & OFFICE: PINEAPPLE ROAD, GOONELLABAH, LISMORE
POSTAL ADDRESS: P.O. BOX 7033, LISMORE HEIGHTS, N.S.W. 2480, AUSTRALIA
PH: (02) 6624 2711 FAX: (02) 6624 4760 A.C.N. 001 562 509

AFFILIATED WITH CHRISTIAN SCHOOLS AUSTRALIA LTD. AND OPERATED BY SUMMERLAND CHRISTIAN LIFE CENTRE LTD

If you need help with this form, please telephone Alex Reed on 66 242711. Thank you.

Name of student:

First name

Last name

Home address of student:

(No. and street name)

Suburb

Postcode

- 1 Sex** Male.....
Female.....

- 2 Is the student of Aboriginal or Torres Strait Islander origin?**
(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

No.....
Yes, Aboriginal.....
Yes, Torres Strait Islander.....

- 3 In which country was the student born?**

Australia.....
New Zealand.....
England.....
China.....
Philippines.....
South Africa.....
Hong Kong.....
India.....
United States of America.....
South Korea.....
Other – please specify.....

4 Does the student or their mother/guardian or their father/guardian speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often.)

	student	mother/parent1/ guardian1	father/parent2/ guardian2
No, English only.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Cantonese.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Arabic (incl. Lebanese).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Vietnamese.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Greek.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Mandarin.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Tagalog (Filipino).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Macedonian.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Other – please specify	<input type="text"/>		

5(a) What is the highest year of primary or secondary school the parents/guardians have completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below.)

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Year 12 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below.....	<input type="checkbox"/>	<input type="checkbox"/>

5(b) What is the level of the highest qualification the parents/guardians have completed?

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Bachelor degree or above.....	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma.....	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (including trade certificate).....	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification.....	<input type="checkbox"/>	<input type="checkbox"/>

6(a) What is the occupation group of the mother/parent1/guardian1?

6(b) What is the occupation group of the father/parent2/guardian2?

Please select the appropriate parental occupation group from the attached list.

- *If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.*
- *If the person has not been in paid work in the last 12 months, enter '8' in the box above.*

Thank you for your time.

Please return this form to the school in the enclosed envelope.

List of Parental Occupation Groups (for question 6)

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.
Public service manager (Section head or above), regional director, health/education/police/fire services administrator
Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]
Defence Forces Commissioned Officer
Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]
Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
Associate professionals generally have diploma/technical qualifications and support managers and professionals.
Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
Skilled office, sales and service staff.
Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.
Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]
Office assistants, sales assistants and other assistants.
Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]
Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
Labourers and related workers
Defence Forces ranks below senior NCO not included above
Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]